Pupil Digital Acceptable Use Agreement 2019 - 2020

- I will only use ICT in school for school purposes.

- I will only use my class email address or my own school email address when emailing in school.

- I will only open email attachments from people I know, or who my teacher has approved.

- I will not tell other people my ICT passwords.

- I will only open/delete my own files.

- I will make sure that all ICT contact with other children and adults is responsible, polite and sensible.

- I will not deliberately look for, save or send anything that could be unpleasant or nasty. If I accidentally find anything like this, I will tell my teacher immediately.

- I will not give out my own details, such as my name, phone number or home address.

- I will never arrange to meet someone myself. If I need to meet with someone, I will ask my teacher to arrange the meeting for me and make sure that a responsible adult comes with me.

- I will be responsible for my behaviour when using ICT because I know that these rules are to keep me safe.

- I will support the school approach to online safety and not deliberately upload or add any images, video, sounds or text that could upset any member of the school community.

- I know that my use of ICT can be checked and that my parent/ carer contacted if a member of school staff is concerned about my online safety.

Name: _____