



Holly Primary School

Holly Drive, Forest Town, Mansfield, Nottinghamshire NG19 0NT

T: 01623 477280

E: office65@holly.notts.sch.uk

www.holly.notts.sch.uk

Executive Head Teacher: Mr. Duncan White

Head Teacher: Miss. Sophie McGuiness

9 September 2026

Relief Midday Supervisor Required ASAP

We are looking to appoint an enthusiastic Relief Midday Supervisor to join our team ASAP. You will be working when required times between 11.30am – 13:00pm, weekdays only and term time only.

You will report to the Senior Midday Supervisors. The role of Midday Supervisor is an important one within the school and will help to ensure that the children are eating and playing in a clean, safe and friendly environment.

The successful candidate will work as part of our midday team supervising children eating their packed lunches, serving school meals and supervising play activities inside or outside depending on the weather.

Experience of working within a similar role with children is desirable. Understanding of the key policies e.g. Keeping Children Safe in Education, Child Protection & Employee Code of Conduct will be essential. Along with good interpersonal skills, you will be able to work flexibly within the team and will be respectful and caring towards the pupils.

- Hours of Work: between 11:30am – 13:00pm
- Days: As agreed with Head Teacher
- Pattern: Term time only
- NJE Grade 1 Point 3 (£14.40 per hour)
- Local Government Pension Scheme

Application forms and further details for the above post are available from the school website www.holly.notts.sch.uk (Vacancies section). Please email completed applications to office65@holly.notts.sch.uk

Application deadline: Friday 2nd October 2026 – 1.00pm

Interviews: WC 5th October 2026

All roles are subject to a full pre-employment safeguarding checks including an Enhanced DBS with Barred List Check.

