



Holly Primary School

Holly Drive, Forest Town, Mansfield, Nottinghamshire NG19 0NT
t: 01623 477280 f: 01623 653101 e: office65@holly.notts.sch.uk

www.holly.notts.sch.uk

Executive Head Teacher: Mr. Duncan White

Head of School: Miss. Sophie McGuiness

30 Hours per week

Full time

Permeant Position

Grade 2

Approx £25,904 per year

Due to one of our Teaching Assistants retiring shortly Holly Primary School is looking to appoint a skilled **Teaching Assistant** to join our dedicated team.

This role will be a mixture of working 1:1 with children with special educational needs both in the classroom, break times and lunchtimes. There will also be general classroom support.

The successful candidate will be:

- Qualified as a teaching assistant
- Enthusiastic and able to think on their feet to solve problems
- Be IT literate to input information onto our school information system (after training on this system).
- Able to keep the child's provision running effectively
- Be committed to inclusion of the children they work with
- Able to communicate well with children, parents and staff
- Able to maintain a positive outlook and cheerful personality
- Able to adapt planned curriculum to meet needs

The successful candidate should also have a clear understanding of supporting children with special educational needs from their TA qualifications or experience in work.

Does this sound like you? If so, in return we can offer:

- A school with a welcoming and supportive staff and environment
- An opportunity to work with respectful and well-behaved pupils
- Professional support, CPD opportunities

References will be requested prior to interview from your current or last employer. Where there has been a break in teaching, references will also be sought from your previous school/employer. Referees may also be contacted by telephone.



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You will need to bring with you to the interview original documentation to prove your identity and that you have a right to work in the UK.

You will need to bring with you to the interview original qualification certificates essential to the post. In accordance with KCSIE 2026, an online search of publicly available information will be undertaken on all shortlisted candidates to help identify any incidents or issues, which the school may wish to explore with an applicant at interview.

Completed application forms should be emailed to office65@holly.notts.sch.uk

Visits to the school are strongly encouraged. Please email the school office to make an appointment or if you have any additional questions about the post. Please note we do not accept CVs as a standalone application.

The closing date for applications is Friday 9th October.

Interviews are taking place during the following week (date TBC).

- We are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and we expect all staff to share this commitment and undergo appropriate checks.
- All posts in Primary, Secondary and Special Schools are subject to an enhanced Disclosure and Barring Service check. All posts in schools, unless stated otherwise, are suitable for a job share arrangement.
- The County Council encourages applications from all, irrespective of gender, marital status, disability, race, religion, belief, pregnancy and maternity status, age or sexual orientation for posts within County and Controlled Schools and in Colleges.



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